

KAZI NAZRUL UNIVERSITY RULES FOR GUIDANCE OF THE CANDIDATE

- 1. The examination will be held according to the programme previously notified.
- 2. The doors of the Examination Hall will be opened, half an hour on the first day and 15 minutes on subsequent days, before the time appointed for the commencement of the examination Five minutes before the commencement of the examination, a Warning-Bell will be rung as a signal for all students to take their seats when all candidates must take their respective allotted seats bearing the Roll number in the Admit Card.
- 3. Candidates shall bring their respective Admit Card and the University registration Certificate every day of the Examination and shall produce them for inspection, whenever required Candidates are liable to be expelled from the Examination Hall for failure to produce the Admit Card or the University Registration Certificate.
- 4. Candidate suffering from any form of contagious or infectious diseases, or from any illness or diseases considered to be prejudicial to the general body of students under examination will not be admitted into or allowed to remain in the Examination hall. Special arrangements may however, be made for candidates who are suffering from certain categories of diseases if application is made to the Officer-in- charge with sufficient notice.
- 5. Before entering the Examination Hall candidates must deposit at a place set aside for the purpose books notes or other incriminating materials which are forbidden for candidates have in their possession. Such articles may be left there only at the candidates own risk. No clipboard, except absolutely bank one, should be used by a candidate as a support of the answer book during writing. Candidates found in possession of any incriminating materials(s) while under examination in contravention of these rules shall be liable to penalties including expulsion.
- 6. Under no circumstances will a candidate be allowed to appear at an examination at any place other than one approved by the University.
- 7. No candidates will be admitted or given a question paper more than 15 minutes after the examination has commenced provided that in special circumstances the officer-in-charge may admit a candidate who is late by not more than half an hour. In such case(s) he/she must complete the examination within time as specified in the examination programme.
- 8. Communication of any sort or in any form is strictly forbidden between candidates and other person whether inside or outside the Examination Hall. Smoking in the Examination Hall strictly forbidden.
- 9. Candidates are required to sing their names and prove their identity as and when required to do so.
- 10. Candidates shall use main answer books and additional loose sheets supplied by the University. The answer books and loose sheets should be properly filled in by the candidate. Candidates must not write their names, names of the colleges or any other things which disclose their identity on any page of the answer books. Candidates must not write an objectionable or improper remarks in their answer books.
- 11. Candidates must not write anything on any question paper, or carry away any writing or scribbling from the Examination Hall.
- 12. No candidate will be allowed to leave the Examination Hall until an hour has elapsed from the time when the papers are given out.
- 13. No candidate will be allowed to finally leave the Examination Hall without submitting the answer book tagged with all the loose sheets. No candidate shall be allowed to re-enter the Examination Hall during the hours of examination once leaving it after submission of the answer book.
- 14. A warning bell will be rung every day five minutes before the time fixed for the close of the examination.
- 15. At the close of the examination a candidate must remain seated until his/her answer book is collected by the invigilator. No candidate will allowed to remain in the Examination Hall after the close of the examination, except to allow respective answer books to be collected by the invigilator.
- 16. Candidates are warned against any attempt to adopt unfair means at the examination. Any breach or attempted breach of any of these or other examination rules will render them liable to expulsion and to any other penalty as the University may deem it.
- 17. Non programming calculators not having memory safeguard facility may be used during examination for calculation purpose.
- 18. Applications for review of result, if permissible as per the regulation, must be submitted within 15 working days from the date of issue (as will be indicated on the body of the mark sheet to the relevant mark sheets.
- 19. Candidates securing pass/qualifying marks in subject even after remaining absent in one or two papers at any University Examination (both P.G and U.G) will be considered to have passed/qualified in that subject if not otherwise specifically stated in the regulations for any particular examination, provided that such candidates who will remain absent in one or two papers in a subject may apply for cancellation of their examination within 7 days of completion of the examination. Such cancellation shall be treated as loss of one chance.
- 20. Notwithstanding the issue of the Admit Card, the University shall have the right for any reasons which may appear to them sufficient, to cancel the admission of any candidate to are examination, whether before, during or after the examination. The University may also debar a candidate from appearing at any subsequent University Examination or Examination The decision of the University in all such cases shall be final.
- 21. In any case not covered by the foregoing rules, reference shall be made to the officer- in- charge for special direction, and his decision shall be accepted as final.
- $22. \ \ Carrying \ Mobile \ Phone \ in \ Examination \ Hall \ is \ strictly \ prohibited.$