

THE UNIVERSITY OF BURDWAN

50 Years of Academic Excellence



Office of the Secretary, Faculty Council (Arts etc.)
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3-year LL.B. Course (Session: 2011-2013) INFORMATION BROCHURE

Dear Candidate,

We welcome you to appear at the Joint Entrance Test for admission to 3-year LL.B. Course of Studies to be imparted at the University of Burdwan, Hooghly Mohsin College, Chinsurah Hooghly, self financing private colleges affiliated to the University of Burdwan during the academic session 2011-2013. We hope that you will do your best in the Test. I take this opportunity to give you information and instructions regarding the test which you 'must attend to', so that we can serve you well.

Please note:

1. The basic eligibility as prescribed in the advertisement is the eligibility for obtaining application form only. Selection will be made strictly on the basis of your performance at the Joint Entrance Test to be conducted by the University.
2. Obtain application form and check up if the application set contains (a) the information brochure (b) the application form (c) the blank Hall Ticket (d) candidate's manual. Candidates obtaining the application form from the website are advised to procure 'Candidates Manual' at the time of submitting the application form.

General Instructions for filling the form:

As you fill in the application form, please enclose (a) attested photocopies of the mark-sheets of all the public examinations passed by you (b) attested photocopy of Admit Card of Madhyamik or equivalent examinations (c) attested photocopy of SC*/ST*/PH** certificate from appropriate authorities in case you belong to that category (d) a cash receipt of Rs. 150/- on depositing the same to the University Cash Counter (e) two recent passport size attested photographs.

Submission of Form and collection of Hall Ticket:

A blank Hall Ticket will be issued to you with the application form to sit for the Admission Test. Just fill in the relevant portion of the ticket and get it signed and take it back, preferably personally from the Office of the undersigned at the time of submitting duly completed application form. **Forms will be submitted only at the Office of the Secretary, Faculty Council (Arts etc.), Rajbati, Burdwan University.** However, in case you find it inconvenient to submit the form personally, anybody on your behalf, may do that and collect the Hall Ticket. In that case, you must give a letter of authorisation in the name of your messenger. **Hall Ticket in any case will not be sent by post.** Incomplete form as well as filled one received after the due date is liable to be rejected and neither refund of fees deposited nor any correspondence in this regard will be entertained under any circumstances.

Nature of test:

It is objective as well as subjective type test. Objective paper will contain three parts consisting of General English, Logical Reasoning & Comprehension, General Knowledge including current affairs. The duration of the objective type test will be of 105 minutes. Subjective paper will contain essay Writing and Letter Writing in English having duration of 45 minutes. In the objective type test negative marking will be there i.e. 0.25 marks will be deducted for every wrong answer.

Choice of Test Centre:

As you will find in your application form, you have the option to choose the Test Centre. For appearing at the written test, there will be three test centres i.e., Burdwan University, Hooghly Mohsin College and Kolkata. You may, therefore, indicate your choice of the centre putting tick mark in the appropriate box in the application form. Request to change test centre will not be entertained after the submission of form.

Test Administration:

Your Admit Card is Hall Ticket. Issued Hall Ticket should be retained by you and shown at the Test Centre to prove your identity. No candidate will be allowed to appear at the Test without Hall Ticket. Candidate should report at the Test Centre 45 minutes before the commencement of the test. No candidate will be allowed to go in after the commencement of the test. For further information regarding the type of questions and the rules & regulations etc. for written test, please follow manual provided with the application form.

Reservation:

As per Govt. rules, applicable only to the University of Burdwan and Law Section, Hooghly Mohsin College. No reservation will be given for seats at the self-financing private colleges.

Test Result and Counselling for admission:

Your result of the Test will be declared and published on 16th December, 2010 at the Office of the undersigned. You must, therefore, turn up personally to see for yourself your position in the merit list. Please, however, note that the University will make a short list strictly on the basis of merit of Joint Entrance Test. Then, these short-listed candidates are to be called for counselling in order to give them an offer of admission as per merit held by the candidate and intake position for the course. The date, time, venue for counselling, intake capacity and the course fee will be communicated to the candidates on 16th December, 2010 at the time of publication of Test result. **No postal communication will be made in this regard. Please, also note that you will not be entertained for admission in any case, if you fail to turn up for counselling by the stipulated date.** However, if you fail to turn up personally on the date of counselling, anybody on your behalf may turn up by the stipulated date of counselling. In that case, you must give a letter of authorisation in the name of your messenger.

ADMISSION SCHEDULE:

Date of publication of short list : 16.12.2010

Date of counselling : The date, time & venue of counselling will be communicated at the time of publication of the short list. Admission of selected candidates after counselling will be on the spot at the time of counselling.

ADMISSION TEST SCHEDULE:

Date of admission test : 28.11.2010 (Sunday)

Time of Test : 12 Noon

Venue (For Burdwan Centre) : Burdwan University, Golapbag Campus, Burdwan.

(For Hooghly Centre) : Hooghly Mohsin College, Chinsurah, Hooghly.

(For Kolkata Centre) : Mahatma Aswini Dutta Memorial Hall, 94/2, Park Street (near Park Circus Tram Depot), Kolkata – 700 017.

Last date of issue and Submission of Form: 24.11.2010

*Relevant Certificate must conform to West Bengal Govt. Memo No. 837-TW/EC dated 12.09.1990.
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Candidates claiming reservation against SC/ST quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below: (i) District Magistrate, Collector, Addl. Dist. Magistrate, Deputy Collector, Sub-Divisional Officer, Sub-Div. Magistrate, 1st Class Stipendiary Magistrate, Executive Magistrate, Chief Metropolitan Magistrate, Kolkata, Metropolitan Magistrate, Kolkata, Collector of Stamp Revenue and Deputy Collector of Land Revenue, Kolkata, within their respective jurisdictions in case of candidates claiming to be SC/ST and ordinarily residing within such jurisdictions. (ii) Director/Deputy Director, SC & Tribes Welfare, W.B. in case of candidates claiming to be SC/ST residing in any part of W.B.

** The Certificate must be live and issued in favour of the candidate by an appropriate authority not below the rank of Superintendent of Sub-Divisional Hospital. In the certificate, the extent of Physical Disability must not be below 40%. It is also to be noted that the candidates who claim reservation against this quota must personally appear before the Medical Board constituted by the University on **15.12.2010 at 1 p.m. at the Office Chamber of the Secretary, Faculty Council (Arts etc.), B.U.** for verification their claim & eligibility of admission in this quota.

General Information:

1. (Only for Burdwan University students): Hostel seats of the University of Burdwan are limited and therefore, accommodation in hostels cannot be assured. Students, however, may apply for hostel accommodation in the prescribed form to be had from the University Sales Counter, Rajbati and on the spot admission to the hostel will be made at the time of counselling.

2. If any incident of ragging comes to the notice of the University authority; the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Best of luck to you,

Dr. P.K. Acharya
Secretary, Faculty Council [Arts etc.]